

**MINUTES OF REGULAR MONTHLY MEETING OF  
SAN MIGUEL COUNTY BOARD OF COMMISSIONERS  
HELD TUESDAY JUNE 12, 2018 BEGINNING AT 2:00 P.M.**

**CALL TO ORDER**

The San Miguel County Board of Commissioners held its regular monthly meeting on Tuesday June 12, 2018, beginning at 2:00 p.m. The meeting convened at the San Miguel County Administration Complex located at 500 West National Avenue, Suite 200, Las Vegas, New Mexico 87701.

**ROLL CALL:**

Upon a call of the roll, Chairman Chris Najar present, Commissioner Rock Ulibarri present, Commissioner Arthur Padilla present, Commissioner Maria Martinez present, and Vice-Chairman Janice Varela present and a quorum was duly noted.

**PLEDGE OF ALLEGIANCE AND SALUTATION TO NM STATE FLAG**

Commissioners, staff and citizens in attendance joined in the pledge and salute.

**APPROVAL OF AGENDA**

Motion made by Commissioner Arthur Padilla to approve agenda. Second by Commissioner Rock Ulibarri. Motion carried.

**APPROVAL OF MINUTES**

Motion made by Commissioner Arthur Padilla to approve May 9, 2018 Regular Meeting. Second by Vice Chairman Janice Varela. Motion Carried.

Motion made by Commissioner Arthur Padilla to approve May 23, 2018 Special Meeting. Second by Commissioner Maria Martinez. Motion Carried.

**INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEES**

No new Employees.

**PUBLIC INPUT FORUM**

**Manuel Garcia** – Spoke about staff accountability.

**Salvador Higgins** – Spoke on religious issues.

**NEW BUSINESS**

**Dr. Edward Martinez** – Gave a presentation on the restoration plans for the river park aka the river walk.

**David Luna** – Gave a presentation on how to promote advertisement of the City Of Las Vegas.

## REGULAR ORDER

### **1. RESOLUTIONS RECOGNIZING THE PECOS PANTHERS BASKETBALL, CHEERLEADING, AND CROSS COUNTRY STATE CHAMPIONSHIPS FOR THE 2017-2018 SCHOOL YEAR**

San Miguel County Vice Chairman Janice Varela presented to the Commission a resolution recognizing the Pecos Panthers Basketball, Cheerleading, and Cross Country State Champions for the 2017-2018 school year up for approval. Ms. Varela requested the Commission approve and sign the resolutions.

Motion made by Commissioner Rock Ulibarri to approve and sign the resolutions. Second by Vice Chairman Janice Varela. Motion carried.

### **2. RESOLUTION NO. 2018-08-05-POVERTY**

San Miguel County Commissioner Rock Ulibarri presented to the Commission resolution NO. 2018-08-05-Poverty this resolution is to draft, finalize, pass, and implement a Poverty Eradication Strategic Plan. Mr. Ulibarri requested the Commission approve Resolution NO. 2018-08-05-Poverty.

Motion made by Commissioner Rock Ulibarri to approve Resolution NO. 2018-08-05-Poverty. Second by Vice Chairman Janice Varela. Motion carried.

### **3. PECOS FIREWORKS DISPLAY**

San Miguel County Sheriff's Posse Consuelo Mondragon Pena informed the Commission that the San Miguel County Sheriff's Posse is requesting help funding the 2018 Village fireworks display. The event cost a total of \$6,200. \$4,000 being used for Fireworks and \$2,000 for insurance. The village of Pecos is making a donation of \$500.00. Ms. Pena requested the Commission help donate \$3,500 to help with the cost for the Fireworks display. Ms. Pena requested the Commission discuss and approve Pecos Fireworks Display.

Motion made by Commissioner Arthur Padilla to approve funding from the County for the village of Pecos Fireworks Display. Second by Commissioner Rock Ulibarri. Motion carried.

### **4. OPIOID PSYCHOEDUCATIONAL PREVENTION PROGRAM (OPEPP)**

Doctor Dolores P. Ortega presented to the Commission information on the Opioid Psychoeducational Prevention Program (OPEPP). This program will raise community awareness by engaging local families, parents, and community members in four levels of school (grade school, high school, community college, and university). The program should accomplish three goals: A. educate community on scope of the problem and addiction on families, B. identifying addiction factors such as signs and symptoms, and C. link community members to available interventions and treatment.

In addition to presenting this material live, we will work to increase community awareness of available treatments and interventions, and will provide information on navigating the current healthcare system.

We will further provide the community with informational handouts for future reference including contacts for local and state treatment providers. Ms. Ortega requested an amount of \$25,000 to cover services, professional educators, development and provision of resource materials. Ms. Ortega requested the Commission discuss and approve Opioid Psychoeducational prevention program (OPEPP).

Motion made by Commissioner Maria Martinez to approve Opioid Psychoeducational prevention program (OPEPP). Second by Commissioner Arthur Padilla. Motion carried.

## **5. VILLANUEVA LIBRARY**

Advisor Patricia Gallegos and Librarian Rebecca Salazar informed the Commission on the support and funding needed to keep the Villanueva Library open. The funding amount being asked for is \$37,500. This amount will enable the Library to continue its efforts in providing online patron services, offering after school work services and summer programs, in addition the library is looking to expand its children's collection to develop an early literacy program. Salazar went over each item the funding amount would be used for, which includes librarian salary, computer equipment, and repairs to the library.

Motion made by Commissioner Rock Ulibarri to fund \$35,000 for the Villanueva Library to remain open. Second by Commissioner Arthur Padilla. Motion carried.

## **6. RESPECTFULLY REQUESTING THE APPROVAL OF MOU BETWEEN SAN MIGUEL COUNTY SHERIFF'S OFFICE AND UNITED STATES DEPARTMENT OF THE INTERIOR U.S. WILDLIFE SERVICE**

San Miguel County Sheriff Gary Gold informed the Commission of an MOU between the San Miguel County Sheriff's office and United States Department of the Interior U.S. Wildlife Service. This is to provide a cooperation use of personnel equipment for the common purposes of protecting the lives, property, and resources of the public. Mr. Gold requested the Commission review and approve MOU between San Miguel County Sheriff's office and United States Department of The Interior U.S. Wildlife Service.

Motion made by Vice Chairman Janice Varela to approve MOU between San Miguel County Sheriff's office and United States Department of The Interior U.S. Wildlife Service. Second by Commissioner Maria Martinez. Motion carried.

## **7. RESPECTFULLY REQUESTING THE APPROVAL OF MOU BETWEEN SAN MIGUEL COUNTY SHERIFF'S OFFICE AND THE VILLAGE OF PECOS**

San Miguel County Sheriff Gary Gold informed the Commission of an MOU between the San Miguel County Sheriff's office and the Village of Pecos. Mr. Gold is requesting the Commission review and approve MOU between San Miguel County Sheriff's office and the Village of Pecos.

Motion made by Vice Chairman Janice Varela to approve MOU between San Miguel County Sheriff's office and the Village of Pecos. Second by Commissioner Arthur Padilla. Motion carried.

## **8. SAN MIGUEL COUNTY HOUSING AUTHORITY NEW FY 2018 HUD INCOME LIMITS**

San Miguel County Housing authority acting director Betty Valdez informed the Commission of FY 2018 HUD income limits. These income limits are published by HUD and they are used for our programs at San Miguel housing Authority such as section 8. Ms. Valdez requested approval of HUD FY 2018 income limits.

Motion made by Commissioner Arthur Padilla to approve HUD FY 2018 income limits. Second by Vice Chairman Janice Varela. Motion carried.

## **9. MODIFY AND EXTEND PROCLAMATION TO RESTRICT FIREWORKS SALE AND USE**

San Miguel County Fire Marshal Andrew Duran informed the Commission that Due to on-going and worsening drought conditions, the majority of San Miguel County is identified as being in Extreme Drought conditions while a portion is identified as being in Exceptional Drought conditions as identified by the National Weather Service and other drought monitoring services. As a provision of the Fireworks Licensing and Safety Act [60-2C-1 NMSA 1978] a Proclamation establishing that severe or extreme drought condition exist in San Miguel County and Restricting the Sale and Use of Fireworks is necessary to be modified and extended for thirty (30) days. Mr. Duran requested the Commission approve to modify and extend Proclamation to restrict Fireworks sale and use for thirty days.

Motion made by Commissioner Arthur Padilla to modify and extend Proclamation to restrict Fireworks sale and use for thirty days. Second by Commissioner Maria Martinez. Motion carried

## **10. MULTI-JURISDICTIONAL MASS CASUALTY INCIDENT PLAN**

San Miguel County Emergency Manager Leo Maestas informed the Commission that San Miguel County/City of Las Vegas Office of Emergency Management has conducted preliminary meetings with first responders; Office of Emergency Management is continuing to host collaborative meetings in developing the Multi-jurisdictional Mass Casualty Incident Plan.

For informational purposes only.

## **11. CONTINUITY OF GOVERNMENT PLAN**

San Miguel County Emergency Manager Leo Maestas informed the Commission that San Miguel County/City of Las Vegas Office of Emergency Management recently hosted a class on Continuity of Government Plan; the Office of Emergency Management along with staff is working on a plan in preparation to relocate vital services to an off-site location in the event that the Administration Building has to be vacated.

For informational purposes only.

## 12. APPOINTMENT TO LODGERS' TAX ADVISORY BOARD

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission about a vacancy existing on the San Miguel County Lodgers' Tax Advisory Board. The Board has voted to recommend that Kimberly Allen of the Pecos River Cabins be appointed to fill the vacancy. Mr. Tafoya requested the Commission accept the recommendation of the Lodgers' Tax Advisory Board and appoint Kimberly Allen of Pecos River Cabins to fill the Vacancy on the board.

Motion made by Vice Chairman Janice Varela to accept the recommendation of the Lodgers' Tax Advisory Board and appoint Kimberly Allen of Pecos River Cabins to fill the Vacancy on the board. Second by Commissioner Rock Ulibarri. Motion carried.

## 13. RATIFICATION OF LODGERS' TAX ADVISORY BOARD FUNDING AWARD

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission of The Lodgers' Tax Advisory Board reviewed proposals received in response to the Invitation for Sealed Proposals Lodgers' Tax 2018-2019 and voted to award Lodger's Tax to nine (9) local organizations as follows: San Miguel County Fair Board \$1,400.00; Las Vegas First Independent \$5,000.00; San Miguel County Fair Board \$900.00; Las Vegas Arts Council \$1,500.00; Animal Welfare Coalition \$600.00; Hermits Peak Watershed Alliance \$300.00; Main Street Program \$7,750.00; Chamber of Commerce \$3,000.00; and Pecos Business Association \$8,700.00; Reimbursement to the Fair Grounds \$2,998. Mr. Tafoya requested the Commission ratify the lodgers' tax advisory board awards and authorize the County Manager to sign the appropriate Lodgers' tax Funding agreement between San Miguel County and the respective awardees.

Motion made by Vice Chairman Janice Varela to ratify the lodgers' tax advisory board awards and authorize the County Manager to sign the appropriate Lodgers' tax Funding agreement between San Miguel County and the respective awardees. Second by Commissioner Arthur Padilla. Motion carried.

## 14. VACATION OF PLAT – APPLICATION SV-0028

San Miguel Planning and Zoning Supervisor Alex Tafoya presented to the Commission an application for vacation of plat has been submitted by Steven G. Millard and Robyn L. Wood-Millard who propose to vacate Lots 1,2,3,5 and 7 to consolidate into existing Lot 6, within Pendaries Village Subdivision 4-2. Mr. Tafoya requested the Commission conduct a public hearing. San Miguel County Attorney David Romero swore in the following

**Paul Aragon** – General Manager for the Village of Pendaries Association is against consolidating the lots.

**Mark Roman** – President for the Village of Pendaries Community Association Board of Directors is against consolidating the lots.

**Steven Millard** – Resident of Pendaries Village in favor of consolidating the lots.

**Robyn Millard** – Resident of Pendaries Village in favor of consolidating the lots.

Mr. Tafoya requested the Commission approve application SV-0028.

Motion made by Commissioner Rock Ulibarri to approve application SV-0028. Second by Vice Chairman Janice Varela. Motion carried.

San Miguel County Attorney David Romero requested a roll call vote Commissioner Rock Ulibarri yes, Vice Chairman Janice Varela yes, Commissioner Maria Martinez yes, Commissioner Arthur Padilla yes, Chairman Chris Najjar yes.

**15. ROAD PETITION APPLICATION NO. CR-18-001**

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission that San Miguel County received Road Petition Application No. CR-18-001 from residents in the Conchas Dam area requesting adoption of five (5) roads as County roads. A public road viewing is part of the application process. Mr. Tafoya requested the Commission authorize the County road viewers to schedule a public road viewing and direct the road viewers to return a recommendation to the Board of County Commissioners for consideration.

Motion made by Vice Chairman Janice Varela to approve Road Petition Application NO. CR-18-001. Second by Commissioner Arthur Padilla. Motion carried.

**16. APPLICATION FOR SUMMARY REVIEW – AUGUSTINE PACHECO**

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission that San Miguel County received Application No. SC-0088 for division of land under the summary review process from Augustine Pacheco, who proposes to divide a 56.087 acre, more or less, tract of land into three (3) tracts. Mr. Tafoya requested the Commission conduct a public hearing. San Miguel County Attorney David Romero swore in the following Ted Martinez and Alex Tafoya. Mr. Tafoya requested the Commission approve application for summary review – Augustine Pacheco.

Motion made by Commissioner Arthur Padilla to approve application for summary review – Augustine Pacheco. Second by Vice Chairman Janice Varela. Motion carried.

**17. ADOPTION OF ORDINANCE NO. SMC-06-12-18-ORD-1.2**

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission that authorization was given to the County Manager by the Board of County Commissioners on May 9, 2018 to proceed with the adoption of proposed Ordinance No. SMC-06-12-18-ORD-1.2. Mr. Tafoya requested the Commission conduct a public hearing. San Miguel County Attorney David Romero swore in the following Alex Tafoya. Mr. Tafoya requested the Commission adopt Ordinance No. SMC-06-12-18-ORD-1.2.

Motion made by Commissioner Arthur Padilla to adopt Ordinance No. SMC-06-12-18-ORD-1.2. Second by Commissioner Maria Martinez. Motion carried.

**18. RESOLUTION NO. 06-12-18–CAP-4-19(404) AUTHORIZING SAN MIGUEL COUNTY TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR ROAD IMPROVEMENT FUNDS THROUGH THE LOCAL GOVERNMENT ROAD FUND PROGRAM**

San Miguel County Public Works Supervisor Morris Madrid informed the Commission that the San Miguel County Public Works Division appealed to the New Mexico Department of Transportation for funding assistance through the 2018/2019 Cooperative Funding Assistance Program to improve the conditions of its public right-of-way. The New Mexico Department of Transportation authorized the County \$209,700.00 (75%) as an appropriation from the State with the understanding the county is to match \$69,900.00 (25%) for this project. Mr. Madrid requested the Commission approve resolution 06-12-18-CAP-4-19-(404).

Motion made by Vice Chairman Janice Varela to approve resolution 06-12-18-CAP-4-19-(404). Second by Commissioner Maria Martinez. Motion carried.

**19. RESOLUTION NO. 06-12-18-SP-4-19(954) AUTHORIZING SAN MIGUEL COUNTY TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR ROAD IMPROVEMENT FUNDS THROUGH THE LOCAL GOVERNMENT ROAD FUND PROGRAM**

San Miguel County Public Works Supervisor Morris Madrid informed the Commission that the San Miguel County Public Works Division appealed to the New Mexico Department of Transportation for funding assistance through the 2018/2019 Cooperative Funding Assistance Program to improve the conditions of its public right-of-way. The New Mexico Department of Transportation authorized the County \$103,273.00 (75%) as an appropriation from the State with the understanding the county is to match \$34,424.00 (25%) for this project. Mr. Madrid requested the Commission approve resolution 06-12-18-SP-4-19(954).

Motion made by Commissioner Maria Martinez to approve resolution 06-12-18-SP-4-19(954). Second by Commissioner Arthur Padilla. Motion carried.

**20. RESOLUTION NO. 06-12-18-SB-7747(962)19 AUTHORIZING SAN MIGUEL COUNTY TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR ROAD IMPROVEMENT FUNDS THROUGH THE LOCAL GOVERNMENT ROAD FUND PROGRAM.**

San Miguel County Public Works Supervisor Morris Madrid informed the Commission that The San Miguel County Public Works Division appealed to the New Mexico Department of Transportation for funding assistance through the 2018/2019 Cooperative Funding Assistance Program to improve the conditions of its public right-of-way. The New Mexico Department of Transportation authorized the County \$117,447.00 (75%) as an appropriation from the State with the understanding the county is to match \$39,149.00 (25%) for this project. Mr. Madrid requested the Commission approve resolution 06-12-18-SB-7747(962)19.

Motion made by Commissioner Maria Martinez to approve resolution 06-12-18-SB-7747(962)19. Second by Commissioner Arthur Padilla. Motion carried.

**21. APPROVAL OF BID AWARD FOR THE REVENUE BOND PROJECT IN COUNTRY ACRES TO THE LOWEST MOST QUALIFIED BIDDER**

San Miguel County Public Works Supervisor Morris Madrid informed the Commission that the San Miguel County Public Works Division went out for advertisement and opened bids on May 24, 2018. We recommend awarding the bid to Rocky Road as the lowest most qualified bidder on the Revenue Bond Project in Country Acres. Mr. Madrid requested the Commission approve awarding the bid to Rocky Road being the lowest most qualified bidder.

Motion made by Commissioner Rock Ulibarri to approve awarding the bid to Rocky Road being the lowest most qualified bidder. Second by Commissioner Maria Martinez. Motion carried.

**22. APPOINTMENT OF AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE OFFICER HUMAN RESOURCES SUPERVISOR EILEEN SEDILLO, FOR SAN MIGUEL COUNTY**

San Miguel County Public Works Supervisor Morris Madrid informed the Commission that in order to remain eligible to receive federal funding, San Miguel County Public Works Division is required to develop and implement an Americans with Disabilities Act Transition Plan. The plan will be drafted by Morris Madrid, Public Services Supervisor, for approval by the New Mexico Department of Transportation and ultimately the San Miguel County Commission. One of the initial steps is the appointment of the ADA Compliance Officer. This official will be responsible for the intake, evaluation, and resolution of ADA compliance issues. Mr. Madrid requested the Commission approve appointment of Eileen Sedillo, ADA Compliance Officer.

Motion made by Commissioner Arthur Padilla to approve appointment of Eileen Sedillo, ADA Compliance Officer. Second by Vice Chairman Janice Varela. Motion carried.

**23. PUBLIC WORKS DIVISION REPORT FOR THE MONTH OF MAY 2018**

San Miguel County Public Works Division Road Foreman Arnold Lopez informed the Commission of all the Maintenance and blading of County roads that took place for the month of May 2018.

For informational purposes only.

**24. RECOMMENDATION TO APPROVE THE SAN MIGUEL COUNTY ORDINANCE NO. 06-12-18-PERSONNEL.**

San Miguel County Human Resource Supervisor Eileen Sedillo informed the Board of County Commissioners of San Miguel County, New Mexico, hereby provides notice of its intent to adopt San Miguel County ordinance No. 06-12-18-PERSONNEL replacing Ordinance No. 00-12-00-ORD-PERSONNEL and all subsequent amendments. Ms. Sedillo requested the Commission hold and conduct a Public Hearing and Accept Public Comment. San Miguel County Attorney David Romero swore in the following Eileen Sedillo. Ms. Sedillo requested the Commission approve San Miguel County Ordinance No. 06-12-18-PERSONNEL replacing Ordinance No. 00-12-00-ORD-PERSONNEL and all subsequent amendments. Ms. Sedillo requested that this Ordinance take effect July 1, 2018.



Motion made by Commissioner Arthur Padilla to approve San Miguel County Ordinance No. 06-12-18-PERSONNEL replacing Ordinance No. 00-12-00-ORD-PERSONNEL and all subsequent amendments. Second by Vice Chairman Janice Varela. Motion carried.

## **25. PERSONNEL ACTIONS OR CHANGES FOR THE MONTH OF MAY 2018**

San Miguel County Human Resource Supervisor Eileen Sedillo informed the Commission of the personnel actions or changes, which have taken place in San Miguel County for the month of May 2018. Ms. Sedillo requested the Commission to approve and ratify the personnel actions or changes that have taken place during the month of May 2018.

Motion made by Commissioner Arthur Padilla to approve and ratify the personnel actions or changes that have taken place during the month of May 2018. Second by Vice Chairman Janice Varela. Motion carried.

## **26. APPROVAL FOR JENNIFER LAFEBRE TO TAKE AN ONLINE CLASS**

San Miguel County Treasurer Bertha Bustamante informed the Commission that Jennifer is looking to take a class for QuickBooks, which is needed for her accounting degree. The class is offered as an online class at Luna Community College. Ms. Bustamante requested the Commission approve Jennifer Lafebre to take an online class for \$300 dollars. \$150 being for books and \$150 for the class.

Motion made by Commissioner Rock Ulibarri to approve Jennifer Lafebre to take an online class for \$300 dollars. Second by Vice Chairman Janice Varela. Motion carried.

## **27. AWARD OF HVAC CONTRACT**

San Miguel County Finance Supervisor Melinda Gonzales informed the Commission that San Miguel County received proposals in response to an RFP for a HVAC Services. Two proposals were received, one from Trane US Inc and the other from CAC Inc. A committee was formed to independently rate the RFP's and Trane was rated the higher of the two. Ms. Gonzales requested the Commission authorize the County Manager and staff to enter into a contract with Trane US.

Motion made by Commissioner Rock Ulibarri to authorize the County Manager and staff to enter into a contract with Trane US. Second by Commissioner Arthur Padilla. Motion carried.

## **28. PROFESSIONAL SERVICES AND CONTINGENCY FEE AGREEMENT BETWEEN SAN MIGUEL COUNTY AND ATTORNEYS CID D. LOPEZ, DAVID M. HOULISTON, RAY M. VARGAS II AND FELICIA C. WEINGARTNER**

Attorney Ray M. Vargas informed the Commission that during the April 10, 2018 Commission Meeting the Board of County Commissioners approved the award of an RFP for Opioid Litigation to Cid Lopez, David M. Houliston, Felicia C. Weingartner and himself. Mr. Vargas requested the Commission's approval to enter into a professional services and contingency fee agreement with them.

Motion made Commissioner Arthur Padilla for approval to enter into a professional services and contingency fee agreement with them. Second by Vice Chairman Janice Varela. Motion carried.

## **BOARD OF FINANCE MEETING**

### **29. BANK TRANSFERS FOR THE MONTH OF MAY**

San Miguel County Treasurer Bertha Bustamante informed the Commission of the bank transfers and tax dollar report for the month of May 2018.

For informational purposes only.

### **30. RESOLUTION 2018-06-12-F1, INSURANCE PREMIUMS – AFFORDABLE CARE ACT**

San Miguel Finance Supervisor Melinda Gonzales informed the Commission that the insurance premiums for health care have increased by 4%. As a result this resolution will supersede Resolution 2017-06-13-F1, which established the insurance tiers for the FY17/18. The revision is necessary to ensure we are providing affordable health care. Ms. Gonzales requested the Commission review and approve Resolution 2018-06-12-F1, Insurance Premiums – Affordable Care Act.

Motion made by Vice Chairman Janice Varela to approve Resolution 2018-06-12-F1, Insurance Premiums – Affordable Care Act. Second by Commissioner Maria Martinez. Motion carried.

### **31. INDIGENT BURIAL CLAIMS**

San Miguel Finance Supervisor Melinda Gonzales informed the Commission that the Finance Office has received, reviewed and processed an indigent burial claim from Rogers Mortuary for \$1,200.00. Ms. Gonzales is seeking Ratification of the indigent burial payments.

Motion made by Vice Chairman Janice Varela to approve Ratification of the indigent burial payments. Second by Commissioner Arthur Padilla. Motion carried.

### **32. ACCOUNTS PAYABLE REPORT FOR THE PERIOD OF MARCH 24, 2018 THROUGH APRIL 20, 2018 AND APRIL 21, 2018 THROUGH MAY 29, 2018 AND THE HOUSING PAYMENT REGISTERS FOR THE MONTHS OF MARCH AND APRIL 2018**

San Miguel Finance Supervisor Melinda Gonzales informed the Commission of the accounts payable report for the period of March 24, 2018 through April 20, 2018 and April 21, 2018 through May 29, 2018 and the housing payment registers for the months of March and April 2018. Ms. Gonzales requested the Commission review and approve the accounts payable reports.

Motion made by Commissioner Arthur Padilla to approve the accounts payable reports. Second by Vice Chairman Janice Varela. Motion carried.

### **33. JOURNAL ENTRY REPORT FOR THE MONTH OF MARCH AND APRIL 2018**

San Miguel Finance Supervisor Melinda Gonzales informed the Commission of Journal entry reports for the month of March and April 2018.

For informational purposes only.

### **34. CASH BALANCE REPORT FOR THE MONTHS OF FEBRUARY AND MARCH OF 2018**

San Miguel Finance Supervisor Melinda Gonzales informed the Commission of the February and March 2018 reconciled cash balances.

For informational purposes only.

### **35. RECEIPT REPORT FOR THE MONTH OF MARCH AND APRIL 2018**

San Miguel Finance Supervisor Melinda Gonzales presented to the Commission a receipt detail report for the months of March and April 2018.

For informational purposes only.

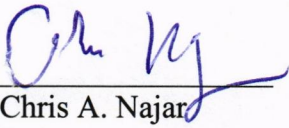
### **ROLL CALL**

Chairman Chris Najar- present  
Vice-Chairman Janice Varela- present  
Commissioner Maria Martinez- present  
Commissioner Rock Ulibarri- present  
Commissioner Arthur Padilla- present

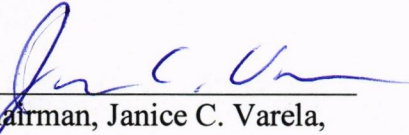
### **ADJOURNMENT**

Motion made by Commissioner Arthur Padilla to adjourn the meeting at 5:45p.m. Second by Vice Chairman Janice Varela. Motion carried.

Approved this 10<sup>th</sup> day of July, 2018 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico, of its Regular Meeting held June 12, 2018.



Chairman, Chris A. Najar  
District 5



Vice-Chairman, Janice C. Varela,  
District 2



Commissioner, Arthur J. Padilla  
District 3

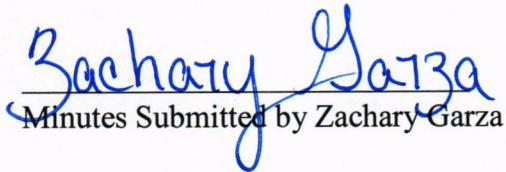
Commissioner, Maria L. Martinez  
District 4

Commissioner, Rock G. Ulibarri  
District 1

ATTEST



Geraldine E. Gutierrez, County Clerk



Minutes Submitted by Zachary Garza